

Be Productive - Q4 2017 Planner

Brainstorm Your Ideas

My Goal

Measures:

Timeframe:

Breakdown Your Goal

Sub Goal 1	Sub Goal 2	Sub Goal 3	Sub Goal 4

Develop Your Plan

"Remember if you don't plan your day someone else probably will!"

Tasks	Target Date	Actual Date	October				November				December				
			02/10/17	09/10/17	16/10/17	23/10/17	30/10/17	06/11/17	13/11/17	20/11/17	27/11/17	04/12/17	11/12/17	18/12/17	25/12/17